



Our Lady Of The Snows Catholic Academy

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Principal – Mr. Jamie Landry

Vice Principal - Sarah Watson

Vice Principal - Mr. Remo Targa

Acceptable Use of Technology Agreement and Student Declaration

At Our Lady of the Snows Catholic Academy, we believe that technology can be a powerful tool to enhance learning, enabling students to access information and collaborate with others across the school, community, and the Internet. We believe that all students, staff and parents must be good digital citizens by following standards of acceptable use when using either school-owned technology (software, hardware, Internet) or their own personal electronic device for educational purposes. A personal electronic device may include one of the following that is owned by the student: laptop computer, netbook, cell phone, tablet or other.

The declaration below outlines acceptable use and is an agreement between all students, parents and teachers at Our Lady of the Snows.

As a student at Our Lady of the Snows Catholic Academy, I value having access to technology to support my learning. I know that along with this privilege comes great responsibility. To demonstrate my level of commitment, I will carefully read each of the following items and seek clarification from staff should I have questions. I understand that having access to technology in school is a privilege that can be revoked if misused. Many, but not all of the responsibilities are outlined below.

- I will use technology for **educational purposes** while in school, unless a teacher has granted me a specific exception. This applies at all times when I am in the building - **including** lunch hours, spares, and transition/break times. This **prohibits** playing games, watching videos, accessing social media, emailing for social reasons, or having windows to these activities open.
- **I will demonstrate safe and caring conduct:**
 - o Communicate only in ways that are kind and respectful. I will not intentionally request, access, transmit, copy, create or download materials that are sexual, threatening, hate-based, rude, discriminatory or meant to harass.
 - o Report threatening or discomfoting materials to a teacher.
- **I will respect the privacy of myself and others:**
 - o Use only my assigned account and keep my password and account private.
 - o Refrain from taking photos or video recordings of anyone at any time, without permission.
 - o Keep my personal information (ex: my address, age, phone number), and that of others, private.
- **I will respect and protect intellectual property:**
 - o I know that information located on the Internet may be inaccurate or incomplete. When accessing resources I will try to evaluate the validity of materials I access.
 - o I will respect copyright and will cite resources I use when necessary.
- **I will be a good steward of technology resources:**
 - o Use proper care if transporting, handling or operating any electronic device (computer, camera, etc.) while in school, whether it belongs to the school, another student, or myself. I will be responsible for any damage caused intentionally.
 - o Use technology resources, including bandwidth, file space and printers, for school-related work only.
- **I will practice positive technology etiquette:**
 - o I value technology-free time, and will work to build relationships offline.
 - o Place technology in silent mode during the entire school day.
 - o I respect individual teachers' discretion regarding classroom technology use.
 - o Remove earbuds when entering instructional space.

Consequences for Improper Use:

Any breach of the Conditions and Rules for Use will result in disciplinary actions and may result in but is not limited to: Restricted technology use, removal of personal devices, restricted network access, disciplinary action as outlined in the Student Code of Conduct, legal action, if criminal in nature.

September 2019

Student Printed Name

Student Signature

Date