



# OUR LADY OF THE SNOWS CATHOLIC ACADEMY

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CANMORE, ALBERTA  
T1W 3M6  
TELEPHONE (403) 609 3699  
[WWW.REDEEMER.AB.CA](http://WWW.REDEEMER.AB.CA)

PRINCIPAL – MR. JAMIE LANDRY

VICE PRINCIPAL – MS. SARAH WATSON

VICE PRINCIPAL – MR. REMO TARGA


## One-On-One Programming Sessions 2020-2021 *(NEXT YEAR'S Grade 10, 11, and 12 Students)*

Please note that the Conference Manager opens to all parents for booking appointments on:

**April 22<sup>nd</sup>, 2021 at 7:00 p.m.**

We are pleased to be using the Conference Manager to schedule Programming Session 2021-2022 for the NEXT YEAR'S Grade 10, 11, and 12 students using the Internet via our **PowerSchool Parent Portal**. Please follow the steps below to book your Programming Session 2021-2022:

**Step 1** - Log in to your **PARENT PORTAL** (<https://powerschool.redeemer.ab.ca/public/>) website (*DO NOT USE THE Parent Portal APP*) and *DO NOT USE the student account. Students do not have access to SchoolSoft Conference Manager* (if you forget your username and password call/email Elaine Caissie [ecaissie@redeemer.ab.ca](mailto:ecaissie@redeemer.ab.ca) or 403-609-3699 ext. 123)

**Step 2** - Click the arrow on the top right side of your screen that looks like this  (*top right corner of your screen*)

**Step 3** - Click the SchoolSoft Conference Manager

**Step 4** - Select Our Lady of the Snows Catholic Academy

**Step 5** - Then you may choose available conference sessions to book your **One-On-One Programming Sessions 2021-2022**. Select the date to book an appointment and then **SELECT Mr. Remo Targa**. After booking your appointment you can print off your schedule. You will also receive an email confirming your bookings with Mr. Remo Targa. You can log into the system (*Parent Portal and follow step 1 – 4*) at any time to view your bookings, print, or cancel and re-schedule appointments.

**Step 6** – Please add this email address [appointments@schoolsoft.com](mailto:appointments@schoolsoft.com) to your address book in your email application, it will help ensure to over-ride any spam filters. You will also receive an email reminder before your interview to confirm your upcoming bookings. Please make sure to keep the email confirmation

We recommend adding [appointments@schoolsoft.com](mailto:appointments@schoolsoft.com) to your address book

**Conference Manager will close: May 2<sup>nd</sup>, 2021 at 11:30 p.m.**

*If you are having difficulties, you are welcome to contact the office and we will schedule your conferences on your behalf.*

Schedule	Time
May 3, 2021 - One-on-One Programming Sessions	8:40 AM to 1:40 PM
May 4, 2021 - One-on-One Programming Sessions	8:40 AM to 3:00 PM
May 5, 2021 - One-on-One Programming Sessions	8:40 AM to 1:40 PM
May 6, 2021 - One-on-One Programming Sessions	8:40 AM to 3:00 PM
May 7, 2021 - One-on-One Programming Sessions	8:40 AM to 11:20 AM
May 10, 2021 - One-on-One Programming Sessions	8:40 AM to 3:00 PM
May 11, 2021 - One-on-One Programming Sessions	8:40 AM to 1:40 PM
May 12, 2021 - One-on-One Programming Sessions	8:40 AM to 3:00 PM
May 13, 2021 - One-on-One Programming Sessions	8:40 AM to 1:40 PM
May 14, 2021 - One-on-One Programming Sessions	8:40 AM to 10:20 AM

TO NURTURE AND ENLIGHTEN THE HEART, MIND AND SOUL.

TO SEE THE THINGS THAT ARE OF GOD.

TO CELEBRATE OUR CATHOLIC FAITH THROUGH PRAYER, THROUGH PLAY, THROUGH LEARNING